Florida library staff must be notified ahead of time regarding any sort of activity that is going to be taking place in the Florida Staff Medical Library. **Library staff require at least 1 day of notice for any sort alternate uses of the Library space.** (Alternate use includes – but is not limited to – filming, photography, benefactor functions or dinners, unapproved tours, etc.)

By providing advance notice, it allows library staff to alert library patrons of abnormal activities that might disrupt their studies or research.

"Day of" requests will no longer be accepted. Occupants of the Library may be asked to leave the area or the Library for inappropriate behavior or for failure to follow this Use of Library Space Policy, Library policies, and/or the Mayo Clinic policies. Failure to follow this policy will result in the loss of Library use privileges.

If you have questions, please visit the Library or email jaxlib@mayo.edu.